



PLANNING AND ZONING DEPARTMENT CHECK LIST

ANNEXATION APPLICATION

We, the undersigned, constituting all of the owners of all of the hereinafter described real property do hereby execute and file with the City Clerk this written petition asking and requesting that our property hereinafter described be annexed into the City of Gulf Shores, under authority of Sections 11-42-20 through 11-42-24, Code of Alabama, 1975.

Said property is described as follows:

We further certify that said property is contiguous to the City of Gulf Shores and that none of the property lies within the corporate limits of another municipality. We further certify that all of the property included in the above description which lies within the police jurisdiction of both the annexing municipality and another municipality is located closer to the annexing municipality than to the other municipality as required by Section 11-42-21, Code of Alabama, 1975. A map of said property is hereto attached.

We do hereby request that the City Council and the City Clerk give such notice, hold such hearings and adopt such ordinances and do all such things or acts as is required by law so that the corporate limits of the City of Gulf Shores shall be rearranged so as to include such territory.

IN WITNESS WHEREOF, we have hereunto subscribed our names this the ____ day of _____, 20__.

Property Owner

Property Owner

This checklist is designed to aid both the Applicant and the City in processing a Petition for Annexation. Specific information relative to Annexation can be found in Sections 11-42-20 through 11-42-24, Code of Alabama, 1975.

- ☐ One completed Planning & Zoning application with an original signature from the Applicant and the Owner(s)
- ☐ One completed Annexation application check list with an original signature from the Owner(s)

- ☐ One copy of the recorded ownership interests including liens, encumbrances, and title certification in the form of current title policy, title opinion, or title report. Warranty deeds will no longer be accepted for proof of ownership.
- ☐ One current boundary survey of the property containing a complete legal description of the property
- ☐ One current area vicinity map with the subject property marked
- ☐ E-911 Address for all structures on property:

- ☐ Reason(s) for requesting annexation:

- ☐ For the area proposed for annexation, please provide the following:

<u>CURRENT NUMBER</u> <u>RESIDENTS</u>		<u>CURRENT NUMBER</u> <u>REGISTERED VOTERS</u>	
____ Caucasian	____ Hispanic	____ Caucasian	____ Hispanic
____ Black	____ Asian	____ Black	____ Asian
____ Indian	____ Other	____ Indian	____ Other

- ☐ Present use of property proposed for annexation:

____ Acres Vacant	____ Acres Agricultural
____ Acres Residential	____ Acres Industrial
____ #Dwelling Units	____ Acres Commercial
____ Acres General Business	____ # Mobile Homes
	____ # Billboards

- ☐ Anticipated future use of property proposed for annexation:

____ Acres Agricultural	____ Acres Commercial
____ Acres Residential	____ Acres Industrial
____ # Dwelling Units	____ Acres General Business

- ☐ Does anyone, other than you, hold mineral rights to the property? Yes ____ No ____

If yes, who: _____

If yes, are ad valorem taxes being paid on the mineral rights? Yes ____ No ____

NOTE: If ad valorem taxes are being paid on the mineral rights by an owner(s) other than you, that individual must also sign the Annexation Petition.